

19 September 1978

OIC #78-2659/1

MEMORANDUM FOR: Director of Equal Employment Opportunity

SUBJECT : EEO Plan

1. Per memorandum from [redacted], Federal Women's Program Manager, dated 8 September, I stopped by your office on 19 September to look at the draft EEO Plan. At a first glance, Page 0929 "Allocation of Personnel and Resources for EEO" raises some concerns:

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Item d. FWP Manager has stated on several occasions that she is devoting less and less time to the program, barely 10 percent.

Item e. FWPB individual members of the Board are devoting at least 20 percent (and on occasion more than that) of their time to the activity. In fact, the amount of time that has to be devoted to the Women's Program is becoming a matter of concern to all.

Item f. FWP Working Groups. Individual members of the Working Groups are in a situation similar to that of Board members.

May I suggest that the figures on the draft be revised to better reflect the actual participation of the Board and Working Group members.

2. It is my understanding that copies of this draft have been circulated to directorate EEO officers and advisory panels. Since several items of concern to the Federal Women's Program Board are discussed in the Plan, it is unfortunate that the copy given to me by your staff on 19 September was not forwarded to the Board earlier for review and comment.

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[redacted]

Chairman
Federal Women's Program Board